

USAID NOTICES

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Schedule A COVID-19 Temporary Appointment: Senior Technical Advisor (COVID-19 Communications Lead), GS-0301-14

Agency: U.S. Agency for International Development
Organization: Bureau for Global Health, COVID-19 Technical Working Group
Location of Position: Washington, DC
Open Period: August 20 – September 3, 2021, 11:59 p.m. EST
Appointment Type: This is an excepted service, time-limited appointment that is not-to-exceed one year (these appointments may be extended up to one additional year)
Salary: (USD) \$122,530 – \$159,286 (annually)
Number of Vacancies: One

This position is located in the Bureau for Global Health (GH) of the U.S. Agency for International Development (USAID). The incumbent works as a member of the GH Bureau COVID-19 Technical Working Group (TWG) Leadership Team and reports to the GH COVID-19 TWG Coordinator. The incumbent will serve as the lead on COVID-19 Communications in coordination with GH TWG and Front Office Communications and technical staff, liaising with other relevant communications teams across the Agency including the Agency's COVID-19 Task Force, and working with GH legislative and press liaisons in the Bureau for Legislative and Public Affairs (LPA) on matters pertaining to Congress and the media.

Qualifications:

- Must be a U.S. citizen.
- You must have one year of specialized experience equivalent to the next lower grade level, GS-13, of this position. Examples of qualifying specialized experience at the next lower level for this position include: a) provide support to Bureau managers and supervisors, Missions, Program Offices staff and technical teams on USAID programs including communications; b) interpret and use data to develop communications materials and products with information related to USAID's activities; and c) prepare reports, documents, and briefing materials for executive level agency officials and Congress.
- Must be eligible to obtain and maintain a Secret-level security clearance.

Interested candidates should submit a:

- Resume/CV;
- A short-written statement of interest; and

- Official or unofficial transcripts, if education is noted as a requirement above.

Please submit your application package to GH.PDMS.STAFFING@usaid.gov (<mailto:GH.PDMS.STAFFING@usaid.gov>). Please use the subject line: "COVID-19 APPLICATION PACKAGE: AA/GH Senior Technical Advisor (COVID-19 Communications Lead) GS-14." Application submissions are required by **11:59 p.m. EST on September 3, 2021**. Packages not submitted by the deadline with the specified subject line—or incomplete packages—will not receive consideration.

This notice may be used to fill additional vacancies, as the workforce needs of the Bureau may change.

[EEO Policy Statement \(https://www.usajobs.gov/Help/equal-employment-opportunity/\)](https://www.usajobs.gov/Help/equal-employment-opportunity/).
[Reasonable Accommodation Policy \(https://www.usajobs.gov/Help/reasonable-accommodation/\)](https://www.usajobs.gov/Help/reasonable-accommodation/).

Any questions concerning this notice may be directed to:

-- Tiara King, GH/PDMS, (202) 657-1643, tiking@usaid.gov (<mailto:tiking@usaid.gov>).

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